

**ECKERSLEY-HALL BUILDING COMMITTEE  
MIDDLETOWN SENIOR/COMMUNITY CENTER  
JUNE 8, 2015  
61 DURANT TERRACE  
6:00 PM**

**Members Present:** Joe Samolis, Trevor Davis, August DeFrance IV, Ed Dypa, Ryan Kennedy, Annabelle Malone, Ed Monarca Phil Pessina, Larry Riley, Bill Wasch  
**Members Absent:** None  
**Others Present:** Beth Lapin (staff)

**1.0 OPEN MEETING**

Chair Joe Samolis opened the Eckersley Hall Building Committee meeting at 6:05 PM at the Middletown Senior/Community Center.

**2.0 APPROVAL OF MINUTES**

Chair Samolis asked for approval of the April 13, 2015 minutes. Augie DeFrance made the motion to accept, seconded by Ed Monarca. The vote to approve was unanimous.

**3.0 FINANCIAL REPORT**

**FINANCIAL STATEMENT**

Beth presented the financial report from June 1, 2015. Expenses since the previous meeting included pre-approved payments for bond fees, SP+A commissioning, Chatham Draperies, and CDW, plus salary for secretary/assistant. Moved by Augie DeFrance, and seconded by Phil Pessina, the financial report acceptance passed unanimously.

**BUDGET ITEMS**

Chair Samolis requested that the committee confirm an email poll vote to pay an invoice from 04/01/15 from Silver Petrucelli and Associates for \$5,000 for commissioning. Moved by Phil Pessina and seconded by Ed Dypa, the vote to confirm this expenditure was unanimous.

Silver Petrucelli and Associates submitted an invoice on 05/01/15 for \$5,876 for commissioning agent (\$4,000) and construction administration (\$1,875). Larry Riley moved to make this payment. Seconded by Ed Dypa, the vote to approve was unanimous.

**4.0 PUBLIC COMMENTS**

There were no comments. Augie DeFrance moved to close the public comment period. Seconded by Ed Monarca, the vote to approve was unanimous.

**5.0 NEW BUSINESS**

**ARESCO CONSTRUCTION SCHEDULE AND UPDATE**

There was no representative from Aresco Construction to provide a report. Beth reported emailed information of outstanding items:

- 4 page electrical punch list of outstanding items as of 06/02/15.
- Equipment needs to be relabeled with specified equipment tags

- Credit needed for the motorized dampers that were exchanged to manual dampers
- Additional filter boxes have not been installed, which may require a Change Order

#### SILVER/PETRUCELLI CONSTRUCTION ACTIVITY REPORT

No one from SP+A was present to make a report.

#### LEED STATUS

No one from SP+A was present to make a report.

### **6.0 OTHER BUSINESS**

Joe said that the mayor's office received a letter requesting that a room be named for Emanuel "Puddy" Pattavina because of his advocacy for seniors. Joe will check who was asking and ask Marie to check his history. Joe will send a scan of the letter to the committee.

Phil Pessina reported he reviewed the sample Contract for use of the building. He felt it was well done and the building will be protected.

Beth said that the city's purchasing department was reviewing MA+M closeout documents. They are in the midst of end of fiscal year, so they will get to them shortly. She also reported that HUD closeout documents were being submitted. Jan Cunningham reported via email to Beth Lapin that Part 4 of SHPO's tax credit application was completed and sent to the Mayor for signature. She expected to submit it shortly.

Beth also reported that a second and final CEFIA check for \$19,250 for geothermal system was received May 21, 2015.

### **7.0 ADJURNMENT**

Chair Samolis asked for a motion to adjourn. Made by Ed Dypa and seconded by Augie DeFrance, the vote was unanimous and the meeting adjourned at 6:26 PM.